**Cover sheet for submission of collaborative work**

**For possible inclusion in the NWG July 2015 Exhibition at the Mary E. Black Gallery**.

Submit ONE cover form for each collaboration (i.e. each set of collaborating members).

Note you must include *four* entry forms for *each* piece submitted

Name(s) (List all names for collaborators, but only **one** contact person):

Contact person:

Other collaborators:

Contact person’s address:

Contact person’s phone number:

Contact person’s email address:

Title of pieces (Maximum five pieces):

1.

2.

3.

4.

5.

**IMPORTANT NOTES:**

Neither our Guild nor Lee Valley's insurance policies covers pieces submitted for this exhibition. Pieces are covered by the Mary E. Black Gallery insurance policy while on display.

Decisions of the jurors on which works are to be included in the exhibition are final.

The intent of the exhibition is to celebrate the Guild as a whole. In keeping with this intent, *no* artist fees will be paid to those participating as entrants in this exhibition. Those submitting a piece for inclusion are explicitly agreeing to these terms. Only those pieces accompanied by this signed form will be considered for inclusion in the exhibition.

Note: All collaborators must be paid up members of the Guild: all should sign the form.

I understand that:

1. I am submitting these pieces at my own risk. I will not hold the Nova Woodturners’ Guild, nor Lee Valley responsible for any damage to the submitted pieces. I understand that there is coverage under Mary E. Black (MEB) gallery’s insurance policy only while the works are on display in the gallery.

2. If my work is accepted for inclusion in the exhibition, I am responsible for picking up my work on August 31, 2015.

3. I recognize that I will receive no artist fee for the display of my work in this exhibition.

Signature Date

Print name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Add names and signatures of additional collaborators on the back of this form.